

Reprint Permission Request Form for Evidence Analysis Library

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Instructions: Please complete this form and e-mail it to: eal@andevidencelibrary.com or fax it to 312-899-5344. Questions can be directed to eal@andevidencelibrary.com Thank you.

Part I: General Information

Name: _____
Title: _____
Company Name: _____
Address 1: _____
Address 2: _____
City: _____ State/Province: _____
Postal Code: _____ Country: _____
Phone Number: _____ Fax Number: _____
E-mail: _____
Academy Member? If Yes, provide member number: _____ No _____

Part II: Material to be Used

Provide the URL address for the item(s) you are requesting permission to use:

- EAL Project: _____
- All Questions in above-names project.
 - Specific Question: _____
 - All Evidence Summaries/Conclusion Statements/Tables in above-name project.
 - Specific Evidence Summary: _____
 - Specific Conclusion Statement: _____
 - Specific Table: _____
 - Specific Graph: _____
 - All Guidelines in above-named project.
 - Specific Guideline: _____
 - Toolkit material: _____
 - Other: _____

Part III: Details of Intended Use

Pease describe how you intend to use the material:

If requesting material for a course:

College/University Name: _____

Course Title: _____

How often will course be offered? _____

If requesting material for a book, article or other print product:

Title of Your Work: _____

Publisher: _____

Projected Publication Date: _____

If printed, maximum Press Run: _____ Projected Price: \$ _____

If product will be available on the internet or company intranet:

Internet

Intranet

Title of Your Work: _____

What is the URL where the material will be located: _____

Is the web site where the material will be posted password protected or is access to the website limited in any way? Yes No

How many users will have access? _____

How long will the material be posted (cannot exceed Academy 2 year limit)? _____

From _____ To _____

If requesting material for a presentation:

Name of conference/meeting: _____

Title of presentation: _____

Date(s) of presentation: _____ Audience: _____

If requesting material for a reason other than listed above, please describe in detail:

Fees for reprinting or adapting copyright material are based on use of the material. For planning purposes, a table, chart averages US75.00. Please do not submit payment with this application. Once the request has been approved, an invoice will be emailed. You may be required to submit a copy of your final product once it's available.

Thank you! E-mail completed form to eal@andevidecnelibrary.com

2013June